

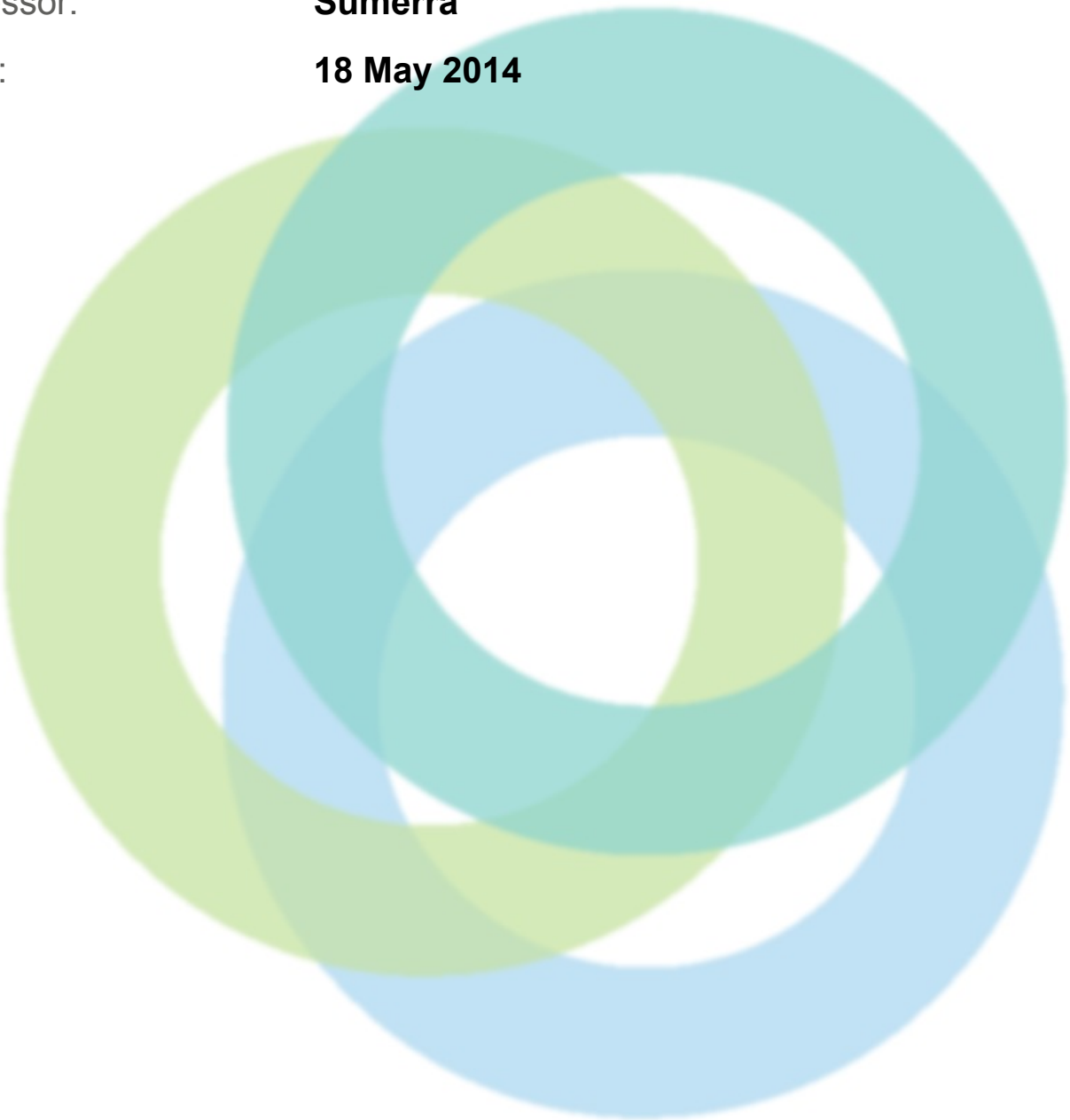
INITIAL FIRE ASSESSMENT REPORT (FAR)

Factory Name: **ODESSA FASHION LTD**

Address: **Nalzani, Chandana, Joydebpur, Gazipur, Dhaka.
Joydebpur, Gazipur Dhaka Bangladesh**

Assessor: **Sumerra**

Date: **18 May 2014**



Introduction to the Report

The following report contains a site profile and summary of non-conformities identified during an onsite assessment commissioned by the Alliance for Bangladesh Worker Safety (Alliance) and conducted by a third-party Qualified Assessment Firm (QAF). The assessment was conducted against the Alliance for Bangladesh Worker Safety Assessment Protocols (APs) and Fire Safety and Structural Integrity Standard, which is harmonized with the factory assessment guidelines developed by Bangladesh University of Engineering and Technology (BUET) for the Bangladesh National Tripartite Plan of Action (NTPA). The goal of the Alliance process is to provide clear and practical technical requirements by which Bangladeshi Ready Made Garment (RMG) Factories producing for Alliance members may be consistently and fairly evaluated for fire, structural, and electrical safety in a non-duplicative manner. Each assessment will prompt action plans that will be used by RMG factories to systematically and sustainably improve safety conditions for garment workers. Beyond tracking and reporting on action steps taken in a transparent manner, the Alliance organization and its members will seek to further support factory improvements through technical assistance, training, implementation support for functional Worker Committees, and in some cases financial assistance and wage support for workers if factories are closed for remediation.

The contents of the report do not constitute a guarantee of compliance with the applicable laws, the Alliance Standard or the absolute or continued safety against fire, electrical and/or structural integrity issues that may lead to injury or loss of life. The report is designed to provide a non-exhaustive summary of risk issues, based on a limited sampling and duration of time onsite by the named QAF. Neither the QAF nor the Alliance can certify or guarantee the quality, outcome, or effectiveness of actions taken in response to the report.

For more information and report feedback please go to: www.bangladeshworkersafety.org.





GENERAL INFORMATION

General Information	
Factory Name:	ODESSA FASHION LTD
Address:	Nalzani, Chandana, Joydebpur, Gazipur, Dhaka. Joydebpur, Gazipur Dhaka Bangladesh
Country:	Bangladesh
Province:	Dhaka
City:	Joydebpur, Gazipur
Zip Code:	1702
Audit Duration:	2 Days
Re-Audit:	Re-Audit After 0 Months
Draft Report Date:	June 30, 2014
Final Report Date:	August 19, 2014
Are all Action Items From Previous Assessment Completed?:	N/A
Buildings in Complex:	There are 2 buildings. 1. Main Building: Parts A, B, and C; 2. Ancillary Building-1.
Is the building(s) owned or rented by the Factory:	Owned
Number of Building Levels (Stories):	1a. Main Building-Part A: 4 stories; 1b. Main Building-Part B: 6 stories; 1c. Main Building-Part C: 6 stories.
Approximate Building Area (SF):	Total square footage of the complex: 89,188 SF. 1a. Main Building-Part A: 27,852 SF (GF: 6,963 SF, 1st: 6,963 SF, 2nd: 6,963 SF, 3rd: 6,963 SF); 1b. Main Building-Part B: 18,901 SF (GF: 3,150 SF, 1st: 3,3150 SF, 2nd: 3,150 SF, 3rd: 3,150 SF, 4th: 3,150 SF, 5th: 3,150 SF); 1c. Main Building-Part C: 39,435 SF (GF: 6,572, 1st: 6,572 SF, 2nd: 6,572 SF, 3rd: 6,572 SF, 4th: 6,572 SF, 5th: 6,572 SF).
Date of Building Construction:	1994
Date of Last Building Renovation/Addition:	2003
Ancillary Structures in Complex:	1. Ancillary Building-1
Approximate Ancillary Structures Area (SF):	1. Ancillary Building-1: 468 SF

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Number of Occupants:	Total occupant load: 2,173. 1. Main Building [A, B, C]: 2,163 (GF: 201, 1st: 460, 2nd: 460, 3rd: 460, 4th: 460, 5th: 122); 2. Ancillary Building-1: 10.
Number of Ancillary Levels (Stories):	1



ASSESSMENT FINDINGS

Fire Protection Construction

Question:	Are exit enclosures provided with fire-resistive rated construction barriers?
Priority Level:	High
Non-Compliance Level:	3
Description:	Exit enclosures are not provided with fire-resistive rated construction barriers. Exits are not protected by fire doors. In 3rd floor south stair, there are window openings on adjacent factory floors. These are not fire rated assemblies
Source of Findings:	Photograph: No fire rated door assemblies. Window with angular exposure to stair.
Suggested Plan of Action:	Provide fire-resistive rated construction barriers for exit enclosures in accordance with Alliance Standard Sections 4.5. Provide opening protection for rated walls and assemblies in accordance with Alliance Standard Section 4.6. Consult a qualified fire protection engineer to design the required rated construction barrier.
Suggested Deadline Date:	17 Dec 2014
Standard:	Reference Alliance Standards Part 4 Section 4.5 Separation
Question:	Are separations between hazards provided with fire-resistive rated construction barriers.
Priority Level:	Medium
Non-Compliance Level:	2
Description:	The transformer is not enclosed with fire rated construction. The boiler room on the GF washing section (north side) does not have a fire rated door. The storage room on the GF (south side) is not separated by a fire rated door from the exit access corridor.
Source of Findings:	Photograph: Transformer, boiler and generator areas without fire rated construction.
Suggested Plan of Action:	Provide fire-resistive rated construction barriers between hazard types in accordance with Alliance Standard Sections 3.4 and 4.5. Provide opening protection for rated walls and assemblies in accordance with Alliance Standard Section 4.6. Consult a qualified fire protection engineer to design the required rated construction barrier.
Suggested Deadline Date:	17 Dec 2014
Standard:	Reference Alliance Standards Part 4 Section 4.5 Separation





Question:	Certificates of Occupancy for each building have been issued and are on file.
Priority Level:	Low
Non-Compliance Level:	
Description:	
Source of Findings:	
Suggested Plan of Action:	
Suggested Deadline Date:	
Standard:	Are certificates of occupancy provided for each building or ancillary structure?
Question:	Occupancy Type
Priority Level:	
Non-Compliance Level:	
Description:	1. Main Building [A, B, C]: G2; 2. Ancillary Building-1: K.
Source of Findings:	
Suggested Plan of Action:	
Suggested Deadline Date:	
Standard:	Provide Occupancy Type for each building and structure. Reference Alliance Standards Part 3 Use and Occupancy
Question:	Construction Type
Priority Level:	
Non-Compliance Level:	
Description:	1. Main Building [A, B, C]: Type 1 (undocumented tin shade on Part A: Non-rated); 2. Ancillary Building-1: Non rated.
Source of Findings:	
Suggested Plan of Action:	
Suggested Deadline Date:	
Standard:	Provide construction type for each building and ancillary structure. Reference



	Alliance Standards Table 3.3.1	
Question:	Height of Highest Occupied Floor Level Above Grade	
Priority Level:		
Non-Compliance Level:		
Description:	1a. Main Building Part A: 42 ft; 1b. Main Building Part B: 53 ft; 1c. Main Building Part C: 53 ft; 2. Ancillary Building-1: at grade.	
Source of Findings:		
Suggested Plan of Action:		
Suggested Deadline Date:		
Standard:	Provide maximum height of highest occupied floor level above grade for each type of building and ancillary structure.	
Fire Protection Systems		
Question:	Are notification and initiation devices for the fire alarm system installed at required locations based on occupancy type?	
Priority Level:	High	
Non-Compliance Level:	2	
Description:	Fire pump is not electronically supervised by the fire alarm system	
Source of Findings:	Visual Assessment: Fire protection systems were not observed to be connected to the alarm system.	
Suggested Plan of Action:	From the fire alarm and detection system, electrically supervise all valves controlling fire protection systems (sprinklers, fire pumps, water supplies, etc.) in accordance with Alliance Standard Section 5.3.5.1.	
Suggested Deadline Date:	17 Dec 2014	
Standard:	Pull stations at egress points, smoke detectors in air handling equipment, visual and audible devices spaced appropriately based on occupancy type. Reference NFPA 72	
Question:	Does the building have a Standpipe System?	
Priority Level:	High	
Non-Compliance Level:	1	
Description:	The standpipe system is currently being installed. In each floor, close to stair, there are two Class II (38 mm) hose connections. There is also Class I (65 mm) hose connection in the stairwell. The system is not fully installed yet.	



Source of Findings:	Photograph: Photo of hose system being installed.	
Suggested Plan of Action:	Complete the installation of the standpipe system. Standpipe system must comply with NFPA 14.	
Suggested Deadline Date:	31 Aug 2014	
Standard:	Does the building have a standpipe system installed where required. Alliance Standard Part 5 Section 5.4.2	
Question:	Does the building have a fire pump?	
Priority Level:	High	
Non-Compliance Level:	1	
Description:	The fire pump, jockey pump and storage tank is currently being installed.	
Source of Findings:	Photograph: Photo of fire pump and jockey pump being installed.	
Suggested Plan of Action:	Complete installation of the fire pump and related components. Fire pump installation is to be tested for final acceptance in presence of Alliance and a final inspection of the installation shall be conducted by the Alliance prior to final acceptance of the installation by the Alliance as per clause 5.5.5. Acceptance testing of the installation shall be in accordance with NFPA 20, 22, and 25 testing requirements. Documentation of all testing shall be submitted to the Alliance for review prior to final acceptance by the Alliance.	
Suggested Deadline Date:	17 Dec 2014	
Standard:	Alliance Standard Part 5 Fire Protection Systems	
Question:	Is the fire alarm and detection system monitored by a central station monitoring service or directly connected to the Fire Service and Civil Defense?	
Priority Level:	Medium	
Non-Compliance Level:	3	
Description:	Alarm panel is not monitored by a central station or Fire Service/Civil Defence, but it is monitored by dedicated security personnel	
Source of Findings:	Visual Assessment: Alarm panel observed monitored by dedicated person.	
Suggested Plan of Action:	Once available, arrange for direct connection of the fire alarm and detection system to a central station monitoring service or the Fire Service and Civil Defence as per Alliance Standard Part 5 Section 5.7.5.	
Suggested Deadline Date:	17 Dec 2014	
Standard:	Alliance Standard Part 5 Section 5.7.5 Monitoring	
Question:	Are there additional areas of non-compliance related to the Fire Protection	



	Systems?
Priority Level:	Medium
Non-Compliance Level:	2
Description:	Fire pump system not connected to fire alarm.
Source of Findings:	Visual Assessment: Fire pump not observed connected to fire alarm system.
Suggested Plan of Action:	Individual supervisory signals shall be provided for the following conditions of the fire pump: 1) Fire Pump running 2) Fire Pump loss of power in any phase 3. Fire Pump phase reversal. Activation of a fire pump supervisory signal shall initiate a supervisory alarm at the system control panel and at the remote annunciator.
Suggested Deadline Date:	17 Dec 2014
Standard:	Not Applicable
Question:	Are inspection, maintenance, and testing procedures of the standpipe and hose system documented and up to date? Including inspection and testing of hoses if provided.
Priority Level:	Low
Non-Compliance Level:	3
Description:	The system is just being installed, therefore, there have been no tests and it has not been evaluated for compliance with the pressure and flow demands of NFPA 14 or BNBC as per Alliance Standard 5.4.
Source of Findings:	Visual Assessment: No testing complete.
Suggested Plan of Action:	The standpipe system needs to be evaluated for compliance with the design pressure and flow demands of NFPA 14 or BNBC as cited in 5.4.3. Standalone standpipe systems shall be confirmed to meet the local BNBC requirements with a minimum 450 kPa (65 psi) pressure at the hydraulically most remote hose connection or NFPA 14. This testing should be documented and available for review. Once fully evaluated, establish an inspection, testing, and maintenance program for the standpipe system. Program must comply with NFPA 25.
Suggested Deadline Date:	17 Dec 2014
Standard:	Reference NFPA 25 Chapter 6 Standpipe and Hose Systems Table 6.1.1.2
Question:	Are inspection, maintenance, and testing procedures of the fire pump documented and up to date?
Priority Level:	Low
Non-Compliance Level:	3



Description:	The factory does not have a documented inspection, maintenance and testing procedure for the fire pump as per NFPA 25 Chapter 8 Fire Pumps.
Source of Findings:	Document Review: No documented inspection program.
Suggested Plan of Action:	Establish an inspection, maintenance, and testing program for the fire pump. Program must comply with NFPA 25. Additionally, all valves controlling fire pumps shall be electrically supervised by a listed fire alarm system control unit.
Suggested Deadline Date:	17 Dec 2014
Standard:	Reference NFPA 25 Chapter 8 Fire Pumps

Means of Egress

Question:	Doors are not locked in the direction of egress under any conditions. All hasps, locks, slide bolts, and other locking devices have been removed where required.
Priority Level:	High
Non-Compliance Level:	3
Description:	Doors have locking mechanisms (though not locked during assessment) or reportedly during occupied times.
Source of Findings:	Visual Assessment: Improper locks observed.
Suggested Plan of Action:	Remove all locking devices from all doors to exits / means of egress. If locks are required for security reasons, utilize special door locking features complying with NFPA 101.
Suggested Deadline Date:	16 Jul 2014
Standard:	Alliance Standards Part 6 Section 6.8 Doors and Gates
Question:	Exit discharge is directly to the exterior of the building, unless the requirements of 6.17.2 are met, at grade or provides direct access to grade. Exit discharge shall not reenter a building.
Priority Level:	High
Non-Compliance Level:	2
Description:	West stairway discharge is close to GF Jacquard section of factory floor. South-east stairway discharge is close to zipper and washing section south side exit door.
Source of Findings:	Visual Assessment: Improper exits observed.
Suggested Plan of Action:	Install fire rated door assemblies at the stairway exits at the GF Jacquard section and the zipper/wash section. Route exits directly to the exterior or provide an exit passageway in accordance with Alliance Standard Section 6.15



	or an Egress Court in accordance with Alliance Standard Section 6.17.2 for non-compliant arrangements. Consult a qualified fire protection engineer to design and/or approve the required exit passageway or egress court.	
Suggested Deadline Date:	24 Sep 2014	
Standard:	Alliance Standard Part 6 Section 6.17 Exit Discharge. See Section 16.7.2 and 16.7.3 for exceptions.	
Question:	Exit access corridors serving an occupant load exceeding 30 are separated by walls having a fire-resistance rating of 1 hr.	
Priority Level:	High	
Non-Compliance Level:	2	
Description:	Exit access corridor in GF (south side) beside accessories store room is 8 ft. wide and the store room exit door is not fire rated. This exit access corridor is not separated by 1hr fire rated assemblies.	
Source of Findings:	Visual Assessment: Exit access corridor is not protected.	
Suggested Plan of Action:	Provide 1-hr fire resistance rating protection for entire corridor including installation of fire rated door assembly for compressor room.	
Suggested Deadline Date:	24 Sep 2014	
Standard:	Alliance Standard Part 6 Section 6.3 and Part 4 Section 4.5. Does not apply if an automatic sprinkler system is installed throughout the building.	
Question:	All doors in a means of egress are of the side-hinged swinging type.	
Priority Level:	High	
Non-Compliance Level:	2	
Description:	Most of the exit doors are sliding collapsible or rolling shutter.	
Source of Findings:	Photograph: Improper door types	
Suggested Plan of Action:	Replace non-compliant doors and frames in the means of egress with side-swinging doors. Replacement doors shall be a minimum width of 0.8 m (32 in), and are listed, approved, self-closing, fire rated door assemblies (door and frame) with latching panic hardware.	
Suggested Deadline Date:	24 Sep 2014	
Standard:	Alliance Standards Part 6 Section 6.8 Doors and Gates	



Question:	Stairwells are not utilized as storage spaces.
Priority Level:	High
Non-Compliance Level:	2
Description:	There are IPS batteries stored on the ground floor under stairs (South and South-east stairs).
Source of Findings:	Photograph: Battery Storage under stairs.
Suggested Plan of Action:	Remove all stored materials from the stairwells.
Suggested Deadline Date:	09 Jul 2014
Standard:	Alliance Standard Part 13 Section 13.9 Safety Inspections
Question:	The path of egress along the means of egress is not reduced at any point along the path of travel and is sufficient for the occupant load.
Priority Level:	High
Non-Compliance Level:	1
Description:	The north side egress court is not separated from the factory floor (adjacent to chemical storage with metal door and washing section with metal door). This route is reduced due to an elevated sewage cover (effective width is 4'-9").
Source of Findings:	Visual Assessment: Egress reduced at north side egress court
Suggested Plan of Action:	Revise exit route or arrangement of the sewage cover so that egress is not reduced by the protrusion.
Suggested Deadline Date:	24 Sep 2014
Standard:	Alliance Standard Part 6 Section 6.5 Egress Width and BNBC Table 4.3.2
Question:	All occupied roofs are provided with parapets or guards with a minimum height of 1067 mm (42 in.).
Priority Level:	Medium
Non-Compliance Level:	3
Description:	Parapet height is 38 inches, which is below the height required by Alliance Standard Part 6 Section 12 Handrails and Guards.
Source of Findings:	Photograph: Roof view
Suggested Plan of Action:	Install parapets or guards with a minimum height of 1067 mm (42 in) on occupied roof areas.
Suggested Deadline	30 Jul 2014

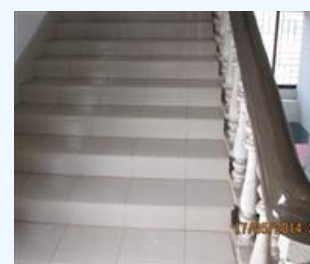




Date:		
Standard:	Alliance Standard Part 6 Section 12 Handrails and Guards	
Question:	Occupant loads are posted for every assembly and production floor in a conspicuous space near the main point of egress.	
Priority Level:	Medium	
Non-Compliance Level:	3	
Description:	No occupant loads are posted as per Alliance Standards Part 6 Section 6.4.4 Posting of Occupant Load	
Source of Findings:	Visual Assessment: No occupant loads posted.	
Suggested Plan of Action:	Post the occupant load for all assembly and production floor areas in a conspicuous space near the main exit or exit access doorway for the space in accordance with Alliance Standard Section 6.4.4.	
Suggested Deadline Date:	30 Jul 2014	
Standard:	Alliance Standards Part 6 Section 6.4.4 Posting of Occupant Load	
Question:	Emergency power for means of egress illumination is verified at least once per year. If battery operated lights are used, these lights are tested on a monthly basis. Functional testing of battery powered lights is provided for a minimum 90 min once per year.	
Priority Level:	Medium	
Non-Compliance Level:	3	
Description:	According to management, the lights are tested every month (documentation reviewed). During assessment lights were tested and found ok. They are backed up by IPS and battery. However, they are not tested for 90 minutes.	
Source of Findings:	Visual Assessment: Not tested for 90 minutes.	
Suggested Plan of Action:	Develop a testing and maintenance program that ensures the emergency power for all egress lighting is verified at least once per year. If battery-operated lights are used, these lights shall be tested on a monthly basis. Functional testing of battery powered lights shall be provided for a minimum 90 min once per year.	
Suggested Deadline Date:	30 Jul 2014	
Standard:	Alliance Standards Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape Lighting	
Question:	Emergency power for exit signs is tested at least once per year. If battery operated, these lights are tested on a monthly basis. Functional testing of battery powered signs is provided for a minimum 90 min once per year.	



Priority Level:	Medium
Non-Compliance Level:	3
Description:	According to management, the lights are tested every month (documentation reviewed). During assessment lights were tested and found ok. They are backed up IPS and battery. However, they are not tested for 90 minutes.
Source of Findings:	Visual Assessment: Not tested for 90 minutes.
Suggested Plan of Action:	Develop a testing and maintenance program that ensures the emergency power for exit signs is verified at least once per year. If battery-operated signs are used, these signs shall be tested on a monthly basis. Functional testing of battery powered signs shall be provided for a minimum 90 min once per year.
Suggested Deadline Date:	30 Jul 2014
Standard:	Alliance Standard Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape.
Question:	Handrails are provided on both sides of each stairway. Intermediate handrails are provided when the stair width exceeds 2.2 m (87 in.). Handrails are not mounted lower than 760 mm (30 in.) or higher than 1100 mm (44 in.).
Priority Level:	Medium
Non-Compliance Level:	3
Description:	Handrails are not provided on both sides of stairways.
Source of Findings:	Photograph: Photo of stair with handrail on one side only.
Suggested Plan of Action:	Provide handrails on both sides of each exit stairway and ramp. New handrails shall have a minimum height of 865 mm (34 in.) and a maximum height of 965 mm (38 in.) as measured from the leading edge of the tread.
Suggested Deadline Date:	30 Sep 2014
Standard:	Alliance Standard Part 6 Section 6.9 Stairs and 6.12 Handrails and Guards
Question:	All paths of egress are provided with compliant means of illumination.
Priority Level:	Medium
Non-Compliance Level:	2
Description:	While egress lighting has been provided, minimum required lighting levels could not be confirmed.
Source of Findings:	Document Review: No records available indicating documentation of required lighting levels.
Suggested Plan of Action:	Confirm through testing with a light meter (or other appropriate means) that illumination levels are a minimum of 10 lux for all corridors, exit doors and





	stairways and that aisles are a minimum of 2.5 lux.	
Suggested Deadline Date:	17 Dec 2014	
Standard:	Alliance Standards Part 6 Section 6.7 Egress Illumination and Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape	
Question:	Changes in elevation of walking surfaces do not exceed 6.35 mm (1/4 in) unless provided with a beveled slope of 1 in 2 that does not exceed 12.7 mm (1/2 in).	
Priority Level:	Medium	
Non-Compliance Level:	2	
Description:	In the 5th floor west exit door, there is a concrete lip that has a higher slope than permitted.	
Source of Findings:	Visual Assessment: Improper slope observed.	
Suggested Plan of Action:	Remove lip or provide bevelled slope of 1 in 2 that does not exceed 12.7 mm.	
Suggested Deadline Date:	30 Jul 2014	
Standard:	Alliance Standard Part 6 Section 6.3.4 Walking Surfaces	
Question:	Are there additional areas of non-compliance related to the Means of Egress?	
Priority Level:	Medium	
Non-Compliance Level:		
Description:		
Source of Findings:		
Suggested Plan of Action:		
Suggested Deadline Date:		
Standard:	Not Applicable	
Question:	Stair designation signs are provided at each floor entrance from the stair to the floor in English and Bengali. Signs indicate the name of the stair and the floor level. Signs are posted adjacent to the door.	
Priority Level:	Low	
Non-Compliance Level:	3	
Description:	Signs indicating floor level are posted adjacent to the door, however, stairs	



	have not been designated.	
Source of Findings:	Visual Assessment: Stair designations not posted.	
Suggested Plan of Action:	Install signage adjacent to each stair door indicating the stair name and the floor level in both English and Bengali. Additionally, stair signs should indicate if there is or is not roof access from the named stair.	
Suggested Deadline Date:	30 Jul 2014	
Standard:	Alliance Standard Part 6 Section 6.9 Stairs	
Fire Safety Programs		
Question:	Chemicals and other flammable materials are stored within approved enclosures.	
Priority Level:	Medium	
Non-Compliance Level:	2	
Description:	The chemical storeroom door is not fire rated. Additionally, empty containers of machine oil and paint are placed on the 4th floor beside the dining area.	
Source of Findings:	Photograph: Chemical storage area without fire rated door. Empty containers of machine oil and paint kept beside dining area.	
Suggested Plan of Action:	Install a fire rated door assembly on the chemical storeroom to protect the GF egress court. Unused chemical containers should be stored or disposed of properly (chemical residue can still present a hazard).	
Suggested Deadline Date:	24 Sep 2014	
Standard:		
Question:	A hot-work permit program has been established.	
Priority Level:	Low	
Non-Compliance Level:	3	
Description:	There is no documented hot-work permit program as per Alliance Standards Part 13 Section 13.4 Hot Work Permit and NFPA 51B.	
Source of Findings:	Document Review: No documented hot-work program.	
Suggested Plan of Action:	Develop a documented hot work permit program. The program must comply with the requirements of NFPA 51B	
Suggested Deadline Date:	17 Dec 2014	
Standard:	Alliance Standards Part 13 Section 13.4 Hot Work Permit and NFPA 51B	

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