

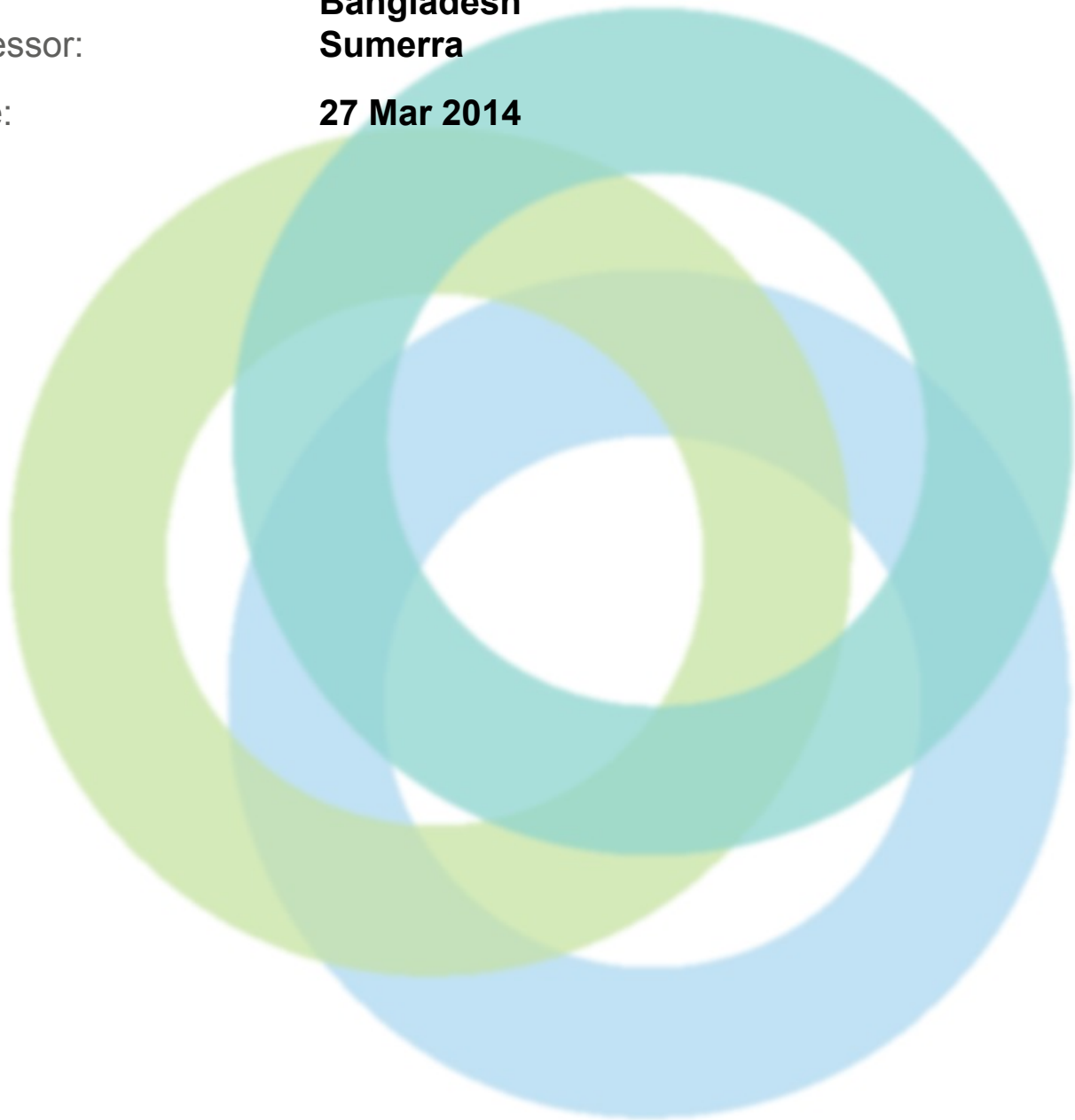
INITIAL FIRE ASSESSMENT REPORT (FAR)

Factory Name: **Coast To Coast (Pvt) Ltd**

Address: **1st, 2nd, 7th Floor, Itahata, Union: Bashon, Mouza 35
(Chandana) Gazipur Sadar Gazipur Dhaka
Bangladesh**

Assessor: **Sumerra**

Date: **27 Mar 2014**



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FOR BANGLADESH WORKER SAFETY

Introduction to the Report

The following report contains a site profile and summary of non-conformities identified during an onsite assessment commissioned by the Alliance for Bangladesh Worker Safety (Alliance) and conducted by a third-party Qualified Assessment Firm (QAF). The assessment was conducted against the Alliance for Bangladesh Worker Safety Assessment Protocols (APs) and Fire Safety and Structural Integrity Standard, which is harmonized with the factory assessment guidelines developed by Bangladesh University of Engineering and Technology (BUET) for the Bangladesh National Tripartite Plan of Action (NTPA). The goal of the Alliance process is to provide clear and practical technical requirements by which Bangladeshi Ready Made Garment (RMG) Factories producing for Alliance members may be consistently and fairly evaluated for fire, structural, and electrical safety in a non-duplicative manner. Each assessment will prompt action plans that will be used by RMG factories to systematically and sustainably improve safety conditions for garment workers. Beyond tracking and reporting on action steps taken in a transparent manner, the Alliance organization and its members will seek to further support factory improvements through technical assistance, training, implementation support for functional Worker Committees, and in some cases financial assistance and wage support for workers if factories are closed for remediation.

The contents of the report do not constitute a guarantee of compliance with the applicable laws, the Alliance Standard or the absolute or continued safety against fire, electrical and/or structural integrity issues that may lead to injury or loss of life. The report is designed to provide a non-exhaustive summary of risk issues, based on a limited sampling and duration of time onsite by the named QAF. Neither the QAF nor the Alliance can certify or guarantee the quality, outcome, or effectiveness of actions taken in response to the report.

For more information and report feedback please go to: www.bangladeshworkersafety.org.



GENERAL INFORMATION

General Information	
Factory Name:	Coast To Coast (Pvt) Ltd
Address:	1st, 2nd, 7th Floor, Itahata, Union: Bashon, Mouza 35 (Chandana) Gazipur Sadar Gazipur Dhaka Bangladesh
Country:	Bangladesh
Province:	Dhaka
City:	Gazipur
Zip Code:	1702
Audit Duration:	0.5 Days
Re-Audit:	Re-Audit After 0 Months
Draft Report Date:	April 9, 2014
Final Report Date:	July 15, 2014
Are all Action Items From Previous Assessment Completed?:	N/A
Buildings in Complex:	3 Buildings Total: 1) Main Building 2) Generator Building 3) Child Care
Is the building(s) owned or rented by the Factory:	Owned
Number of Building Levels (Stories):	Main Building: 9 stories + basement
Approximate Building Area (SF):	2,645 SF per floor (26,450 SF)
Date of Building Construction:	Construction started in February 2006 & completed in December 2009
Date of Last Building Renovation/Addition:	NA
Ancillary Structures in Complex:	1. Generator Building 2. Child Care Building
Approximate Ancillary Structures Area (SF):	Unknown (not measured)
Number of Occupants:	Main Building: 4000 total (Coast to Coast is approximately 3/4 of occupied space, other 1/4 is Athletic Support)

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	Ltd). Generator Building: Not regularly occupied Childcare: Unknown/Variable (<30).
Number of Ancillary Levels (Stories):	1. Generator Building: 2 stories 2. Child Care Building: 1 story
Occupancy Type:	Main Building: G2 Generator Building: K Child Care Building: B2
Construction Type:	Main Bulding: Type 1 Generator Building: Type 1 Child Care Building Type 1
Height of Highest Occupied Floor Level Above Grade:	Approx. 90 ft.



ASSESSMENT FINDINGS

Fire Protection Construction

Question:	Are openings and penetrations through rated walls and/or assemblies protected?	
Priority Level:	High	
Non-Compliance Level:	3	
Description:	Exits are not fully protected by continuously fire rated assemblies as per Part 4 Section 4.6 Opening Protectives and Section 4.7 Penetrations.	
Source of Findings:	Visual Assessment: No fire rated door assemblies at exit enclosure.	
Suggested Plan of Action:	Factory will need to install fire rated door assemblies at all exits. Fire doors assemblies shall conform to NFPA 252, BS 476 Part 22, EN 1364-1, GB 12955-2008, or IS 3614. Part II. Doors must remain in closed position or be of self-closing type. Doors may be provided with locking hardware from the ingress side provided that a panic bar is installed on any door with an occupant load exceeding 49 persons	
Suggested Deadline Date:	27 Jun 2014	
Standard:	Includes doors, windows, ducts, piping, etc. Reference Alliance Standards Part 4 Section 4.6 Opening Protectives and Section 4.7 Penetrations	
Question:	Are exit enclosures provided with fire-resistive rated construction barriers?	
Priority Level:	High	
Non-Compliance Level:	3	
Description:	Exits are not fully protected by continuously fire rated assemblies as required by Alliance Standards Part 4 Section 4.5 Separation	
Source of Findings:	Visual Assessment: No fire rated assemblies on doorways to exit enclosure	
Suggested Plan of Action:	Provide minimum 1.5-hr fire rated doors and seal all unprotected openings to separate the exit stairs from work areas and other building spaces on all floor levels. Ensure that the fire doors are self-closing and positive latching and that they are provided with fire exit (panic) hardware where serving production floors.	
Suggested Deadline Date:	27 Apr 2014	
Standard:	Reference Alliance Standards Part 4 Section 4.5 Separation	



Question:	Is each floor separated with a fire-resistive rated construction barrier?
Priority Level:	High
Non-Compliance Level:	
Description:	Each floor is not separated as per Alliance Standards Part 4 Section 4.5 Separation. Floor to floor penetrations observed in electrical rooms.
Source of Findings:	Photograph: Photo of floor penetrations.
Suggested Plan of Action:	Factory should either: 1) Appropriately seal the floor to floor penetrations with appropriate materials to meet fire rating of floors. 2) Convert the room into a 2-hour fire rated shaft by installing fire rated door assembly, fire dampers on ventilation opening. Shaft must extend from top to bottom of building.
Suggested Deadline Date:	27 May 2014
Standard:	Reference Alliance Standards Part 4 Section 4.5 Separation
Question:	Are separations between hazards provided with fire-resistive rated construction barriers.
Priority Level:	Medium
Non-Compliance Level:	3
Description:	Factory does not meet Alliance Standards Part 4 Section 4.5 Separation in following areas: - Factory temporarily has both storage and canteen located on GF. No fire barriers/separations between occupancies/hazards. - Substation room is not physically separated from building or contained in fire rated room (no fire door assembly)
Source of Findings:	Visual Assessment: Separations not observed for these areas.
Suggested Plan of Action:	Rooms used for storage of combustible materials shall be separated from the surrounding occupancy with a minimum 1 hour construction. Storage should not be sharing area with canteen even under temporary conditions. Other arrangements should be made for storage. Substation room should be constructed with 2-hour fire rated construction and assemblies (e.g. fire doors of equivalent rating) and all penetrations must be properly sealed to maintain fire rating.
Suggested Deadline Date:	05 Jun 2014
Standard:	Reference Alliance Standards Part 4 Section 4.5 Separation



Fire Protection Systems

Question:	Is the building protected by an automatic sprinkler system?
Priority Level:	High
Non-Compliance Level:	3



Description:	Automatic sprinkler system not installed per Alliance Standards Part 3 Section 3.5.3 Existing Buildings, Part 5 Section 5.3 Automatic Sprinkler Systems
Source of Findings:	Visual Assessment: No sprinklers observed.
Suggested Plan of Action:	Automatic sprinkler systems shall be provided throughout existing high-rise buildings. A properly designed sprinkler system should be installed per code requirements. Factory should retain the services of a qualified fire protection design firm to design the system. All sprinkler installations shall be submitted for review by the Alliance prior to commencement of installation.
Suggested Deadline Date:	27 May 2014
Standard:	Reference Alliance Standards Part 3 Section 3.5.3 Existing Buildings, Part 5 Section 5.3 Automatic Sprinkler Systems and Section 6.13 Travel Distance
Question:	Does the building have a Standpipe System?
Priority Level:	High
Non-Compliance Level:	2
Description:	The standpipe system has not been evaluated for compliance with the design pressure and flow demands of NFPA 14 or BNBC as per Alliance Standard
Source of Findings:	Document Review: No design documents available.
Suggested Plan of Action:	The standpipe system needs to be evaluated for compliance with the design pressure and flow demands of NFPA 14 or BNBC as cited in 5.4.3. Standalone standpipe systems shall be confirmed to meet the local BNBC requirements with a minimum 450 kPa (65 psi) pressure at the hydraulically most remote hose connection or NFPA 14. This testing should be documented and available for review. Correct and repair the system as needed.
Suggested Deadline Date:	11 Sep 2014
Standard:	Does the building have a standpipe system installed where required. Alliance Standard Part 5 Section 5.4.2
Question:	Does the building have a fire pump?
Priority Level:	High
Non-Compliance Level:	2
Description:	Factory has pump however, fire pump not listed for fire pump application (not tested and certified by accredited laboratory as fire pump). Additionally, shut-off valve installed on sensor pipe (not permitted per NFPA 20). Fire pump valve are not electronically supervised by fire alarm control unit as per Alliance Standard 5.3.5.1.
Source of Findings:	Visual Assessment: Observed pump does not meet standards.
Suggested Plan of	Existing pump must be evaluated against requirements of NFPA 20 by a



Action:	qualified fire engineer. Any deficiencies must then be rectified based on advice of engineer. All evaluations should be fully documented. All valves controlling fire pumps systems shall be electrically supervised by fire alarm system control unit.
Suggested Deadline Date:	27 May 2014
Standard:	Alliance Standard Part 5 Fire Protection Systems
Question:	Are notification and initiation devices for the fire alarm system installed at required locations based on occupancy type?
Priority Level:	High
Non-Compliance Level:	2
Description:	No automatic smoke/heat detectors are installed in basement area.
Source of Findings:	Visual Assessment: No automatic smoke/heat detectors are installed in basement area.
Suggested Plan of Action:	Automatic detection systems shall be installed throughout ALL existing buildings and structures. Factory should install automatic detection systems in basement area (understanding this may conflict with government circular on removing electrical systems from storage areas). The required installation of automatic sprinklers (as required by separate correction item) with a flow switch can also serve this purpose per Alliance Standard 5.7.3.1 (not necessary to install both detection systems and sprinkler systems). All fire alarm installations shall be submitted for review by the Alliance prior to commencement of installation.
Suggested Deadline Date:	27 May 2014
Standard:	Pull stations at egress points, smoke detectors in air handling equipment, visual and audible devices spaced appropriately based on occupancy type. Reference NFPA 72
Question:	Are fire department connections provided and clearly identified for the Fire Protection Systems?
Priority Level:	Medium
Non-Compliance Level:	3
Description:	Signage for standpipe system is not in compliance with NFPA 14 Chapter 6 (e.g. no sign on Fire Department connection indicating STANDPIPE in 1 in lettering)
Source of Findings:	Photograph: Fire Department connection
Suggested Plan of Action:	Install identifications for fire department connections as per NFPA 14 (e.g. sign on Fire Department connection indicating STANDPIPE in 1 in lettering, etc.)
Suggested Deadline	27 Apr 2014






Date:	
Standard:	Alliance Standard Part 5 Section 5.5.4 Fire Department Connections
Question:	Is the fire alarm and detection system monitored by a central station monitoring service or directly connected to the Fire Service and Civil Defense?
Priority Level:	Medium
Non-Compliance Level:	3
Description:	The fire alarm and detection system is not monitored by a central station monitoring service or directly connected to the Fire Service and Civil Defence as per Alliance Standard Part 5 Section 5.7.5 Monitoring. The annunciator panel is located on Ground Floor just outside entrance and is reportedly monitored by a security guard/fire officer stationed in the area.
Source of Findings:	Visual Assessment: No central monitoring service observed.
Suggested Plan of Action:	Arrange for direct connection of the fire alarm and detection system to a central station monitoring service or the Fire Service and Civil Defence as per Alliance Standard Part 5 Section 5.7.5 Monitoring. Until that time that a central station monitoring service or direct connection to the Fire Service and Civil Defence can be set up, a person shall be assigned to contact the fire department in the event of fire alarm activation. An annunciator shall be located in a constantly attended location to alert this person.
Suggested Deadline Date:	27 Apr 2014
Standard:	Alliance Standard Part 5 Section 5.7.5 Monitoring
Question:	Are inspection, maintenance, and testing procedures of the standpipe and hose system documented and up to date? Including inspection and testing of hoses if provided.
Priority Level:	Low
Non-Compliance Level:	3
Description:	As noted elsewhere, the standpipe system has not been evaluated for compliance with the design pressure and flow demands of NFPA 14 or BNBC as per Alliance Standard 5.4.3.
Source of Findings:	Document Review: No documentation on compliance of standpipe.
Suggested Plan of Action:	Establish an inspection, testing, and maintenance program for the standpipe system. Program must comply with NFPA 25. Any newly installed standpipe system needs to be evaluated for compliance with the design pressure and flow demands of NFPA 14 or BNBC Section 5.4.3.
Suggested Deadline Date:	11 Sep 2014
Standard:	Reference NFPA 25 Chapter 6 Standpipe and Hose Systems Table 6.1.1.2



Question:	Is signage for the standpipe system installed at required locations and on required components?	
Priority Level:	Low	
Non-Compliance Level:	3	
Description:	Signage for standpipe system is not in compliance with NFPA 14 Chapter 6 (e.g. no sign on Fire Department connection indicating STANDPIPE in 1 in lettering)	
Source of Findings:	Visual Assessment: Signage not observed.	
Suggested Plan of Action:	Install signage for all standpipe system components (e.g valves, pipes, connections, etc) in compliance with NFPA 14 Chapter 6. For example valve cabinets shall be marked in 2 1/2 in lettering (red with white background) indicating contents.	
Suggested Deadline Date:	27 Jun 2014	
Standard:	Reference NFPA 14 Chapter 6	
Question:	Are inspection, maintenance, and testing procedures of the fire pump documented and up to date?	
Priority Level:	Low	
Non-Compliance Level:	3	
Description:	Procedure for fire pump not in compliance with NFPA 25 Chapter 8 Fire Pumps. Fire pump system is not monitored by fire alarm systems. Additionally, fire pump was not set to Auto at time of evaluation. Factory did not understand proper use of fire pump systems. No documented maintenance or testing procedures of the fire pump.	
Source of Findings:	Document Review: No documented maintenance or testing procedures of the fire pump.	
Suggested Plan of Action:	Establish an inspection, maintenance, and testing program for the fire pump. Program must comply with NFPA 25. Provide training on proper operation of fire pumps.	
Suggested Deadline Date:	27 May 2014	
Standard:	Reference NFPA 25 Chapter 8 Fire Pumps	
Means of Egress		
Question:	Means of egress are free from impediments, obstructions, and stored materials.	
Priority Level:	High	
Non-Compliance Level:	3	



Description:	Means of egress not compliant with Alliance Standard Part 6 Section 6.3.8 Impediments to means of egress and Section 6.3.9 Reliability. Issues include: -Basement back exit has 1-1/4" lip at door.	
Source of Findings:	Visual Assessment: Basement back exit has 1-1/4" lip at door	
Suggested Plan of Action:	Remove/grind down lip to meet standard of change in elevation of walking surfaces do not exceed 6.35 mm (1/4 in) unless provided with a beveled slope of 1 in 2 that does not exceed 12.7 mm (1/2 in).	
Suggested Deadline Date:	27 Apr 2014	
Standard:	Alliance Standard Part 6 Section 6.3.8 Impediments to means of egress and Section 6.3.9 Reliability	
Question:	Doors are not locked in the direction of egress under any conditions. All hasps, locks, slide bolts, and other locking devices have been removed where required.	
Priority Level:	High	
Non-Compliance Level:	3	
Description:	Doors have locks/hasps which is not in compliance with Alliance Standards Part 6 Section 6.8 Doors and Gates	
Source of Findings:	Visual Assessment: Doors have locks/hasps	
Suggested Plan of Action:	Remove all hasps, locks, slide bolts, or other locking devices all doors to exits / means of egress. If locks are required for security reasons, utilize special door locking features complying with NFPA 101.	
Suggested Deadline Date:	27 Apr 2014	
Standard:	Alliance Standards Part 6 Section 6.8 Doors and Gates	
Question:	All doors in a means of egress are of the side-hinged swinging type.	
Priority Level:	High	
Non-Compliance Level:	3	
Description:	All doors are roll-up or collapsible style in violation of Alliance Standards Part 6 Section 6.8 Doors and Gates	
Source of Findings:	Photograph: Roll up door (typical)	
Suggested Plan of Action:	Replace all non-compliant doors and frames in the means of egress with side-swinging doors. Replacement doors shall be listed, approved, self-closing, fire rated doors assemblies (door and frame) with latching panic hardware.	
Suggested Deadline Date:	27 Apr 2014	



Standard:	Alliance Standards Part 6 Section 6.8 Doors and Gates
Question:	Exit discharge is directly to the exterior of the building, unless the requirements of 6.17.2 are met, at grade or provides direct access to grade. Exit discharge shall not reenter a building.
Priority Level:	High
Non-Compliance Level:	1
Description:	Ground floor south exit, passage from end of stair to outside building is not separated by rated walls/assemblies as per Alliance Standard Part 6 Section 6.17 Exit Discharge.
Source of Findings:	Visual Assessment: Ground floor south exit, passage from end of stair to outside building is not separated by rated walls/assemblies
Suggested Plan of Action:	Interior exit stairways and ramps shall terminate at an exit discharge except where terminating at an exit passageway is constructed to meet the same rating requirement as the exit that is being served and shall not be less than 1 hr fire-resistance rated construction (NOTE: if sprinklers are installed as noted above, this installation will not be necessary per exemption of code)
Suggested Deadline Date:	27 Jun 2014
Standard:	Alliance Standard Part 6 Section 6.17 Exit Discharge. See Section 16.7.2 and 16.7.3 for exceptions.
Question:	Interior exit stairways and ramps terminate at an exit discharge except where terminating at a rated exit passageway.
Priority Level:	High
Non-Compliance Level:	1
Description:	Ground floor south exit, passage from end of stair to outside building is not separated by rated walls/assemblies as per Alliance Standard Part 6 Section 6.14 Exit Enclosures
Source of Findings:	Visual Assessment: Ground floor south exit, passage from end of stair to outside building is not separated by rated walls/assemblies
Suggested Plan of Action:	Interior exit stairways and ramps shall terminate at an exit discharge except where terminating at an exit passageway is constructed to meet the same rating requirement as the exit that is being served and shall not be less than 1 hr fire-resistance rated construction (NOTE: if sprinklers are installed as noted above, this installation will not be necessary per exemption of code)
Suggested Deadline Date:	27 Jun 2014
Standard:	Alliance Standard Part 6 Section 6.14 Exit Enclosures
Question:	Occupant loads are posted for every assembly and production floor in a conspicuous space near the main point of egress.



Priority Level:	Medium
Non-Compliance Level:	3
Description:	No loads are posted as per Alliance Standards Part 6 Section 6.4.4 Posting of Occupant Load
Source of Findings:	Visual Assessment: No load postings observed
Suggested Plan of Action:	Post the occupant load for all assembly and production floor areas in a conspicuous space near the main exit or exit access doorway for the space in accordance with Alliance Standard Section 6.4.4
Suggested Deadline Date:	27 Apr 2014
Standard:	Alliance Standards Part 6 Section 6.4.4 Posting of Occupant Load
Question:	Handrails are provided on both sides of each stairway. Intermediate handrails are provided when the stair width exceeds 2.2 m (87 in.). Handrails are not mounted lower than 760 mm (30 in.) or higher than 1100 mm (44 in.).
Priority Level:	Medium
Non-Compliance Level:	3
Description:	Handrails are provided on only one side of stairwell in violation of Alliance Standard Part 6 Section 6.9 Stairs and 6.12 Handrails and Guards
Source of Findings:	Visual Assessment: Handrails are provided on only one side of stairwells
Suggested Plan of Action:	Handrails shall be provided on both sides of each exit stairway and ramp. New handrails shall have a minimum height of 865 mm (34 in.) and a maximum height of 965 mm (38 in.) as measured from the leading edge of the tread
Suggested Deadline Date:	27 Apr 2014
Standard:	Alliance Standard Part 6 Section 6.9 Stairs and 6.12 Handrails and Guards
Question:	All paths of egress are provided with compliant means of illumination.
Priority Level:	Medium
Non-Compliance Level:	1
Description:	Emergency lighting was provided for all paths of egress, however, no testing or certifying means for conformance to lighting standard (10 lux).
Source of Findings:	Document Review: No documentation of sufficient lighting.
Suggested Plan of Action:	Confirm through testing (light meter) or other certification that means of egress will have illumination of 10 lux for all corridors, exit doors, and stairways and no less than 30 min in the event of failure of normal lighting.
Suggested Deadline Date:	27 Jun 2014



Date:		
Standard:	Alliance Standards Part 6 Section 6.7 Egress Illumination and Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape	
Question:	Illuminated exit signs are placed at entrances to exits and along the path of egress anywhere the continuation of egress is not obvious or there is a change in the direction of the path of travel.	
Priority Level:	Medium	
Non-Compliance Level:	1	
Description:	Illuminated exit signs are not placed at entrance from (south/east) exit stair in ground floor as per Alliance Standard Part 6 Section 6.11 Exit Signs. Continuation of egress is not obvious. Occupants may be confused and can go to the basement.	
Source of Findings:	Visual Assessment: AT entrance from (south/east) exit stair in ground floor continuation of egress is not obvious.	
Suggested Plan of Action:	Install illuminated exit sign indicating proper direction of final exit, outside of the building. Install a gate or other mechanism at the top of basement stairs with sign "not an exit". Swing of gate should not impede the egress of other workers.	
Suggested Deadline Date:	27 Jun 2014	
Standard:	Alliance Standard Part 6 Section 6.11 Exit Signs	
Question:	Changes in elevation of walking surfaces do not exceed 6.35 mm (1/4 in) unless provided with a beveled slope of 1 in 2 that does not exceed 12.7 mm (1/2 in).	
Priority Level:	Medium	
Non-Compliance Level:	1	
Description:	Basement back exit has 1-1/4" lip at door not in compliance with Alliance Standard Part 6 Section 6.3.4 Walking Surfaces	
Source of Findings:	Visual Assessment: Noted during walkthrough	
Suggested Plan of Action:	Remove/grind down lip to meet standard of change in elevation of walking surfaces do not exceed 6.35 mm (1/4 in) unless provided with a beveled slope of 1 in 2 that does not exceed 12.7 mm (1/2 in)	
Suggested Deadline Date:	27 Jun 2014	
Standard:	Alliance Standard Part 6 Section 6.3.4 Walking Surfaces	
Question:	Emergency power for exit signs is tested at least once per year. If battery operated, these lights are tested on a monthly basis. Functional testing of battery powered signs is provided for a minimum 90 min once per year.	



Priority Level:	Medium	
Non-Compliance Level:	1	
Description:	During testing of emergency systems is was found that one battery is not properly recharged, and another battery was switched off.	
Source of Findings:	Visual Assessment: During testing of emergency systems is was found that one battery is not properly recharged, and another battery was switched off.	
Suggested Plan of Action:	Develop a testing and maintenance program that ensures the emergency power for exit signs is tested at least once per year. If battery operated signs are used, these lights are tested on a monthly basis. Functional testing of battery powered signs is provided for a minimum 90 min once per year. Battery power for all emergency lights and exit signs should be checked regularly in a systematic way with documented records available for review.	
Suggested Deadline Date:	27 May 2014	
Standard:	Alliance Standard Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape.	
Question:	Every door in a stair enclosure serving more than 5 stories is provided with re-entry unless it meets the requirements of Alliance Standards Part 6 Section 6.8.3.1.	
Priority Level:	Medium	
Non-Compliance Level:	1	
Description:	Re-entry requirements have not been met per Alliance Standards Part 6 Section 6.8.3.1 as fire rated door assemblies with proper latching systems have not been installed. As noted in other areas, fire rated door assemblies are required for the exit enclosure.	
Source of Findings:	Visual Assessment: Noted during survey	
Suggested Plan of Action:	During installation of fire rated door assemblies assure that every door in a stair enclosure serving more than 4 stories is provided with re-entry unless it meets the requirements of Alliance Standards Part 6 Section 6.8.3.1.	
Suggested Deadline Date:	27 Apr 2014	
Standard:	Alliance Standards Part 6 Section 6.8 Doors and Gates	
Question:	Stair designation signs are provided at each floor entrance from the stair to the floor in English and Bengali. Signs indicate the name of the stair and the floor level. Signs are posted adjacent to the door.	
Priority Level:	Low	
Non-Compliance Level:	2	
Description:	Signs indicating floor level are posted adjacent to the door, however, stairs	



	have not been designated as per Alliance Standard Part 6 Section 6.9 Stairs
Source of Findings:	Visual Assessment: Noted during survey
Suggested Plan of Action:	Install signage adjacent to each stair door indicating the stair name (each stair should have unique name/id) and the floor level at the noted locations in English and Bengali.
Suggested Deadline Date:	27 May 2014
Standard:	Alliance Standard Part 6 Section 6.9 Stairs

Fire Safety Programs

Question:	Storage areas underneath the cutting tables are clear of combustibles.
Priority Level:	Medium
Non-Compliance Level:	3
Description:	Storage was observed under cutting tables
Source of Findings:	Visual Assessment: Storage was observed under cutting tables
Suggested Plan of Action:	Do not allow storage of combustible materials under cutting tables.
Suggested Deadline Date:	27 May 2014
Standard:	Alliance Standard Part 17 Section 13.7.2 Cutting tables.
Question:	A hot-work permit program has been established.
Priority Level:	Low
Non-Compliance Level:	2
Description:	No hot work permitting program as per Alliance Standards Part 13 Section 13.4 Hot Work Permit and NFPA 51B
Source of Findings:	Document Review: No hot work permitting program available
Suggested Plan of Action:	Develop a hot work permit program. The program must comply with the requirements of NFPA 51B. Develop a maintenance and contractor safety policy that includes procedures for conducting hot work (e.g. welding). All hot work should be conducted with a proper permit and precautions must be available in case of fire (e.g. fire watch, fire extinguisher, etc.)
Suggested Deadline Date:	27 Jun 2014
Standard:	Alliance Standards Part 13 Section 13.4 Hot Work Permit and NFPA 51B

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Assessor: **Sumerra**

Date: **27 Mar 2014**



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