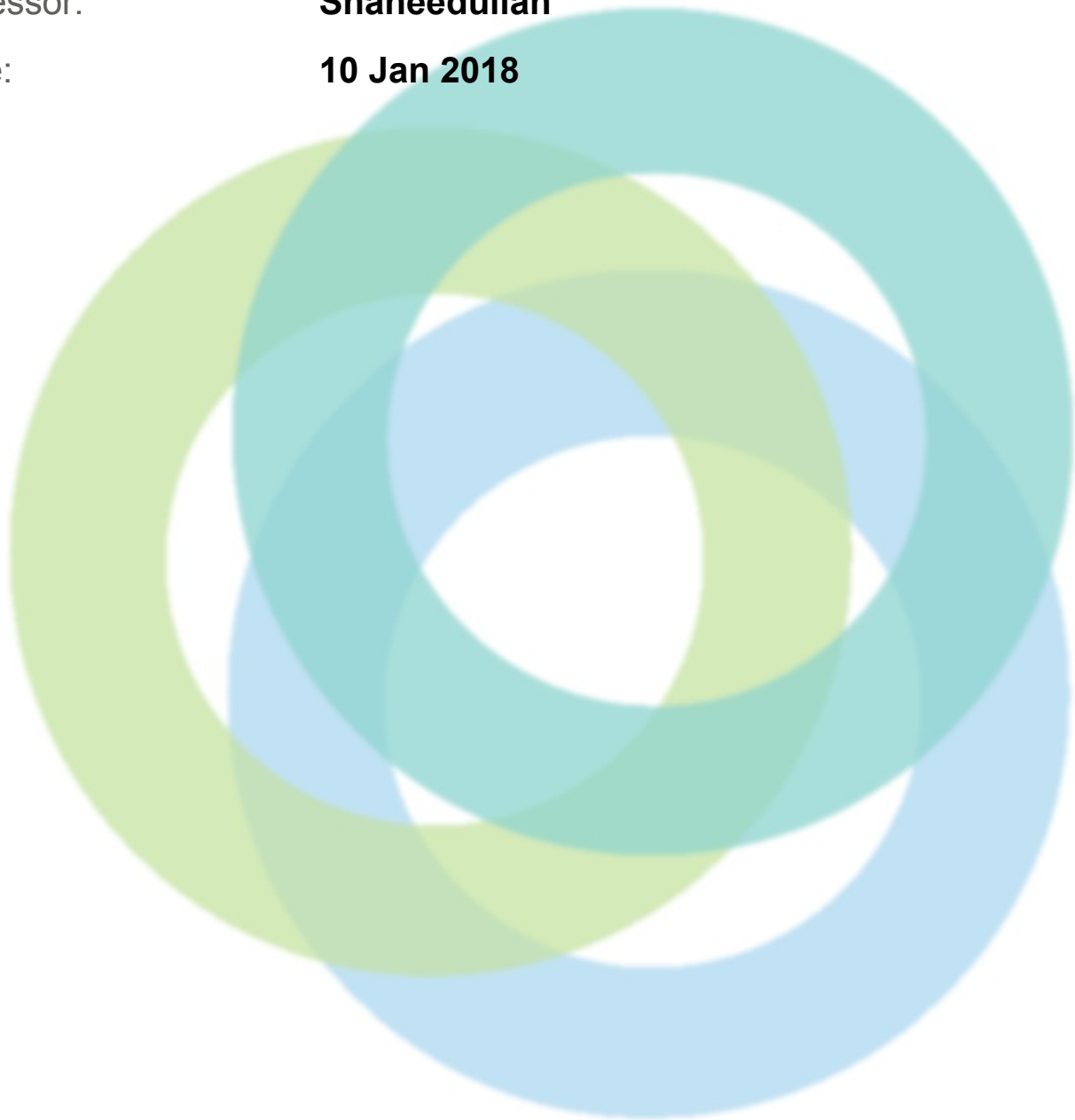




INITIAL FIRE SAFETY ASSESSMENT

Factory Name: **Unicorn Sweaters Ltd**
Address: **Gorat, Navana Village, Ashulia, Savar, Dhaka-1341
Savar Bangladesh**
Assessor: **Shaheedullah**
Date: **10 Jan 2018**





Introduction to the Report

The following report contains a site profile and summary of non-conformities identified during an onsite assessment commissioned by the Alliance for Bangladesh Worker Safety (Alliance) and conducted by a third-party Qualified Assessment Firm (QAF). The assessment was conducted against the Alliance for Bangladesh Worker Safety Assessment Protocols (APs) and Fire Safety and Structural Integrity Standard, which is harmonized with the factory assessment guidelines developed by Bangladesh University of Engineering and Technology (BUET) for the Bangladesh National Tripartite Plan of Action (NTPA). The goal of the Alliance process is to provide clear and practical technical requirements by which Bangladeshi Ready Made Garment (RMG) Factories producing for Alliance members may be consistently and fairly evaluated for fire, structural, and electrical safety in a non-duplicative manner. Each assessment will prompt action plans that will be used by RMG factories to systematically and sustainably improve safety conditions for garment workers. Beyond tracking and reporting on action steps taken in a transparent manner, the Alliance organization and its members will seek to further support factory improvements through technical assistance, training, implementation support for functional Worker Committees, and in some cases financial assistance and wage support for workers if factories are closed for remediation.

The contents of the report do not constitute a guarantee of compliance with the applicable laws, the Alliance Standard or the absolute or continued safety against fire, electrical and/or structural integrity issues that may lead to injury or loss of life. The report is designed to provide a non-exhaustive summary of risk issues, based on a limited sampling and duration of time onsite by the named QAF. Neither the QAF nor the Alliance can certify or guarantee the quality, outcome, or effectiveness of actions taken in response to the report.

For more information and report feedback please go to: www.bangladeshworkersafety.org.





GENERAL INFORMATION

General Information

Factory Name:	Unicorn Sweaters Ltd
Address:	Gorat, Navana Village, Ashulia, Savar, Dhaka-1341 Savar Bangladesh
Country:	Bangladesh
Province:	
City:	Savar
Zip Code:	1340
Audit Duration:	
Re-Audit:	Re-Audit After 0 Months
Draft Report Date:	Jan 15 2018.
Final Report Date:	Jan 21 2018.
Are all Action Items From Previous Assessment Completed?:	Yes
Buildings in Complex:	There are 5 buildings/sheds in the complex. Two (2) buildings/sheds are production buildings and 3 are ancillary buildings/sheds. The name of the production buildings: 1) The 5-story plus basement (B+5) R.C production is Building #2, and 2) The 4-story R.C production is Building #3.
Is the building(s) owned or rented by the Factory:	Owned
Number of Building Levels (Stories):	1) Building #2: 21.95 m (72 ft), 5 stories above and 1 basement; 2) Building #3: 15.85 m (52 ft), 4 stories above and 0 below grade.
Approximate Building Area (SF):	1) Building #2: approx. 61,200 SF. 2) Building #3: approx. 16,000 SF.
Date of Building Construction:	As told by the factory representatives, the starting date of construction: 2015, and the completion date of construction: June 2017.
Date of Last Building Renovation/Addition:	No renovation / Addition were noticed.
Ancillary Structures in Complex:	There are 3 ancillary structures: 1) 1-story staff dining shed. 2) 1-story workers' dining shed. 3) 1-story RC security room.
Approximate Ancillary Structures Area (SF):	1) 1-story staff dining shed: approx. 450 SF. 2) 1-story workers' dining shed: approx. 650 SF. 3) 1-story RC security room: approx. 120 SF.






Number of Occupants:	The total number occupants as planned by the factory in the 1) Building #2: Total: 535, Basement: 105, Ground: 29, Level 2: 112, Level 3: 102, Level 4: 169, and Level 5: 18. 2) Building #3: Total: 69, Ground: 04, Level 2: 07, Level 3: 38, and Level 4: 20. 3) Workers' dining shed: 0, capacity: 4) Staff dining shed: 0; and 5) RC security room: 4 Grand total: 608.
Number of Ancillary Levels (Stories):	All ancillary structures are at grade.
Occupancy Type:	1) Building #2: G2 (RMG), H2, B2, K and F1. 2) Building #3: G2 (RMG), F 1, and K. 3) Workers' dining shed. E4. 4) Staff dining shed: E4. 5) Security room: F1.
Construction Type:	1) Building #2: Type 2 2) Building #3: Type 2. 3) Workers' dining shed: Type 2. 4) Staff dining shed: Type 2. 5) Security room: Type 2.
Height of Highest Occupied Floor Level Above Grade:	1) Building #2: approx. 13.57 m (44 ft 6 in.); 2) Building #3: approx. 9.77 m (32 ft); All ancillary structures are at grade.



ASSESSMENT FINDINGS

Fire Protection Construction

Question:	Are openings and penetrations through rated walls and/or assemblies protected?	 
Priority Level:	High	
Non-Compliance Level:	2	
Description:	Openings and penetrations, approx. 0.1935m ² (300 in. ²) due to an electrical cable shaft of M.S sheet that runs from the ground floor to the level 5 and approx.0.02 m ² (32 in ²) at level 4 respectively in Building #2 and in Building #3 were noted in the rated floor slabs.	
Source of Findings:	Photograph: i) The penetration in the floor slab, Building #2. ii) The penetration in the floor slab, Building #3.	
Suggested Plan of Action:	The openings and penetrations at the noted locations, and in other similar locations shall be protected in accordance with the Standards Part 4 Section 4.7. Consult a qualified fire protection engineer to this effect.	
Suggested Deadline Date:	17 Apr 2018	
Standard:	Includes doors, windows, ducts, piping, etc. Reference Alliance Standards Part 4 Section 4.6 Opening Protectives and Section 4.7 Penetrations	
Question:	Are exit enclosures provided with fire-resistive rated construction barriers?	
Priority Level:	High	
Non-Compliance Level:	2	
Description:	The exit enclosures in Building #2 and in Building #3 are provided with fire-resistive rated barriers; 10 inches thick brick masonry works with opening protectives, the rated fire-doors. However, the listing documents of the installed fire doors have not yet been reviewed by the Alliance.	
Source of Findings:	Photograph: Fire door installed at the entrance to exit enclosure.	
Suggested Plan of Action:	All documents, including a listing of the installed fire doors of the noted locations and in other similar locations, shall be submitted to the Alliance for review.	
Suggested Deadline Date:	17 Apr 2018	
Standard:	Reference Alliance Standards Part 4 Section 4.5 Separation	
Question:	Certificates of Occupancy for each building have been issued and are on file.	



Priority Level:	Low
Non-Compliance Level:	3
Description:	No Certificate of Occupancy for each building and structure was available.
Source of Findings:	Document Review: No document was provided.
Suggested Plan of Action:	Certificate of occupancy for each building and structure shall be obtained from the FS & CD in an expeditious manner, and that shall be filed accordingly in accordance with the Standards.
Suggested Deadline Date:	25 Jan 2018
Standard:	Are certificates of occupancy provided for each building or ancillary structure?

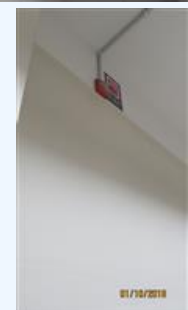
Fire Protection Systems

Question:	Does the building have a Standpipe System?
Priority Level:	High
Non-Compliance Level:	3
Description:	The height of the highest occupied floor level 5 in Building #2 is 13.57 m (44 ft 6 in), more than the required occupied floor height of 10 m (23 ft) above grade for a Class III standpipe system (both a 40 mm connection with attached hose and a 65 mm connection) is required throughout the buildings and structures assessed. However, at present there exists only Class II hose stations (only 1 in. hose reel) with water supply from the roof mounted tank only.
Source of Findings:	Photograph: i) The Class II hose station.
Suggested Plan of Action:	Install a Class III standpipe system (both a 40 mm connection with attached hose and a 65 mm connection) at the required locations designed by a qualified fire protection engineer in the buildings and structures assessed. Prior to installation, the design document, including the shop drawings and hydraulic calculations as outlined in NFPA 14, shall be submitted to the Alliance for review.
Suggested Deadline Date:	17 Apr 2018
Standard:	Does the building have a standpipe system installed where required. Alliance Standard Part 5 Section 5.4.2
Question:	Does the building have a fire pump?
Priority Level:	High
Non-Compliance Level:	3
Description:	There exists no fire pump at present in the facility. A Class III Standpipe System is required for installation throughout the buildings and structures assessed. A listed fire pump is also required for installation for water supply to





	the Class III Standpipe System.
Source of Findings:	Visual Assessment: The facility survey.
Suggested Plan of Action:	Prior to installation of the fire pump, submit all documents, including the hydraulic calculation, the technical data sheets on the pump and its accessories, and a listing of the pump for review to the Alliance. After completion of the installation of the fire pump, the acceptance test shall be conducted as per NFPA 20, and the report shall be submitted to the Alliance for review.
Suggested Deadline Date:	17 Apr 2018
Standard:	Alliance Standard Part 5 Fire Protection Systems
Question:	Are notification and initiation devices for the fire alarm system installed at required locations based on occupancy type?
Priority Level:	High
Non-Compliance Level:	2
Description:	The occupancies found include G2 (RMG), H2, E3, F1, & K in Building #2, including all other buildings and structures assessed, wherein installation of an automatic fire alarm system is in progress throughout, in accordance with NFPA 72, but the design document available has not yet been reviewed by the Alliance.
Source of Findings:	Photograph: i) The call point. ii) The smoke detector. iii) The strobe., Visual Assessment: The facility survey.
Suggested Plan of Action:	Submit, the design document prepared in accordance with NFPA 72, including the all documents and product specifications, and a listing of the devices installed to the Alliance for review. Should the installed notification and initiation devices for the fire alarm system be found to be not in compliance with the design requirements of NFPA 72, modify or replace the system, as needed, for compliance. Prepare revised drawings and calculations for review by the Alliance prior to any modification or installation
Suggested Deadline Date:	17 Apr 2018
Standard:	Pull stations at egress points, smoke detectors in air handling equipment, visual and audible devices spaced appropriately based on occupancy type. Reference NFPA 72
Question:	Are fire department connections provided and clearly identified for the Fire Protection Systems?
Priority Level:	Medium
Non-Compliance Level:	3
Description:	A Class III Standpipe System is required for installation throughout the buildings and structures assessed. Fire department connections are also required to be provided and clearly identified in the Fire Protection System.





Source of Findings:	Visual Assessment: The facility survey.
Suggested Plan of Action:	Upon installation of a Class III Standpipe System, provide the fire department (Siamese) inlet connections to allow the fire department pumper equipment to supplement the fire protection systems. Fire department outlet connections shall be provided to allow fire department pumper vehicles to draw water from the ground-level or the underground water storage tanks. Connections shall match the Fire Service and Civil Defence hose thread Standards.
Suggested Deadline Date:	17 Jul 2018
Standard:	Alliance Standard Part 5 Section 5.5.4 Fire Department Connections
Question:	Fire extinguishers are inspected, tested, and maintained as required.
Priority Level:	Medium
Non-Compliance Level:	2
Description:	No documents have been provided towards inspection, testing, and maintenance of the fire extinguishers installed in Building #2, including all other buildings and structures assessed.
Source of Findings:	Document Review: No document has been provided.
Suggested Plan of Action:	Establish an inspection, testing, and maintenance program for all fire extinguishers. The program must comply with the requirements of NFPA 10.
Suggested Deadline Date:	24 Jul 2018
Standard:	NFPA 10 Chapter 7
Question:	Is the fire alarm and detection system monitored by a central station monitoring service or directly connected to the Fire Service and Civil Defense?
Priority Level:	Medium
Non-Compliance Level:	2
Description:	The installation of an automatic and addressable fire alarm and detection system, including the FACP is in progress in Building #2 and in all other buildings and structures assessed. However, the design document, the listing documents of the products, including the FACP has not been reviewed by the Alliance.
Source of Findings:	Visual Assessment: The facility survey.
Suggested Plan of Action:	Submit all design documents prepared by a qualified fire protection engineer in accordance with NFPA 72, including the listing documents of the devices and the FACP to the Alliance for review. Upon completion of the installation works of the fire alarm and detection system in accordance with the reviewed documents, throughout the building and structures under assessment as per the Alliance Standard 5.7, arrange for direct connection of the system to the



	Fire Service and Civil Defence. Until that time that a central station monitoring service or direct connection to the Fire Service and Civil Defence can be set up, a person shall be assigned to contact the fire department in the event of fire alarm activation. An annunciator shall be located in the proposed constantly attended location, where the FACP is to be installed,
Suggested Deadline Date:	21 Feb 2018
Standard:	Alliance Standard Part 5 Section 5.7.5 Monitoring
Question:	Are inspection, maintenance, and testing procedures of the standpipe and hose system documented and up to date? Including inspection and testing of hoses if provided.
Priority Level:	Low
Non-Compliance Level:	3
Description:	No document was available towards inspection, maintenance, and testing procedures of the existing hose system. A Class III standpipe system is required for installation throughout Building #2, including all other buildings and structures assessed. Inspection, maintenance, and testing procedures of the standpipe and hose system shall be required.
Source of Findings:	Document Review: No document was available.
Suggested Plan of Action:	Upon installation of the Class III Standpipe System, establish an inspection, maintenance, and testing program for the standpipe and hose system. Include the applicable items only in the program and that must comply with the requirements of NFPA 25 Chapter 6 Table 6.1.1.2.
Suggested Deadline Date:	17 Jan 2018
Standard:	Reference NFPA 25 Chapter 6 Standpipe and Hose Systems Table 6.1.1.2
Question:	Is signage for the standpipe system installed at required locations and on required components?
Priority Level:	Low
Non-Compliance Level:	2
Description:	A Class III standpipe system is required for installation throughout Building #2, including all other buildings and structures assessed. The signage for the standpipe system is required to be installed at the required locations and on the required components.
Source of Findings:	Visual Assessment: The facility survey.
Suggested Plan of Action:	Upon installation of the Class III Standpipe System, install the identification signs at all required locations. Signage must comply with NFPA 14 Chapter 6..
Suggested Deadline Date:	07 Mar 2018



Standard:	Reference NFPA 14 Chapter 6
Question:	Are inspection, maintenance, and testing procedures of the fire pump documented and up to date?
Priority Level:	Low
Non-Compliance Level:	2
Description:	A fire pump is required for the water supply in the Class III Standpipe System, that shall be installed throughout the buildings and structures assessed. Inspection, maintenance, and testing of the fire pump shall be required to be developed for documentation once the pump is installed.
Source of Findings:	Document Review: No document was available.
Suggested Plan of Action:	Upon installation of the required fire pump, establish an inspection, maintenance, and testing program for the fire pump. The program must comply with NFPA 25 Chapter 8.
Suggested Deadline Date:	17 Jul 2018
Standard:	Reference NFPA 25 Chapter 8 Fire Pumps
Means of Egress	
Question:	Aisles are provided with the minimum unobstructed clear width of 0.9 m (36 in) based on occupant loads.
Priority Level:	High
Non-Compliance Level:	3
Description:	The width of the aisles has been measured greater than the minimum width of 0.9 m (36 in.) in Building #2 and Building #3 except in the finished goods area at ground floor of Building # 2 where there is no aisle mark.
Source of Findings:	Visual Assessment: Facility Survey
Suggested Plan of Action:	The aisle marks in the noted locations and in similar other locations shall be provided in proper way following Alliance Standards.
Suggested Deadline Date:	18 Feb 2018
Standard:	Higher occupancy loads will require a greater width to accommodate the increased load. Alliance Standard Part 6 Section 6.5 Egress Width



Question:	Doors along the path of egress have a minimum width of 0.8 m (32 in) and have required ratings.
Priority Level:	High
Non-Compliance Level:	3
Description:	The width of all the doors along the path of egress has been found greater than the minimum width 0.8 m (32 in) in Building #2 and Building #3. However, the relevant documents for the rating of fire doors reviewed by the Alliance are not available.
Source of Findings:	Photograph: i) The installed fire door at the entrance to the stair., Visual Assessment: Facility Survey
Suggested Plan of Action:	All relevant documents, including a listing of the installed fire doors shall be submitted to the Alliance for review.
Suggested Deadline Date:	18 Feb 2018
Standard:	Alliance Standard Part 6 Section 6.5.6 Minimum Widths. Increased occupant loads will require a door width greater than 0.8 m.
Question:	Occupant loads are posted for every assembly and production floor in a conspicuous space near the main point of egress.
Priority Level:	Medium
Non-Compliance Level:	2
Description:	Occupant loads are not posted in Building #2 and Building #3.
Source of Findings:	Visual Assessment: Facility Survey
Suggested Plan of Action:	Occupant loads shall be posted at each floor adjacent to the exit doors following Alliance Standard Section 6.4.4.
Suggested Deadline Date:	17 Feb 2018
Standard:	Alliance Standards Part 6 Section 6.4.4 Posting of Occupant Load





Question:	All paths of egress are provided with compliant means of illumination.
Priority Level:	Medium
Non-Compliance Level:	2
Description:	All paths of egress are provided with compliant means of illumination except in the basement floor corridor of Building #2. Illumination has been recorded 2 lux at the aisles, 24 lux at the exit door and 30 lux at the stair lobby during the offload against the required a minimum 2.5 lux, 10 lux, and 10 lux respectively.
Source of Findings:	Photograph: i)The measured illumination on the aisle. ii)The measured illumination at the exit door. , Visual Assessment: Facility Survey
Suggested Plan of Action:	The emergency lights shall be increased in numbers in the noted location, and in the similar other locations in such a manner that the source of lights shall provide a minimum 2.5 lux on the aisles, 10 lux at the exit doors, 10 lux in the corridors and 10 lux. in the stairways in accordance with the Standards.
Suggested Deadline Date:	17 Jul 2018
Standard:	Alliance Standards Part 6 Section 6.7 Egress Illumination and Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape
Question:	Emergency power for means of egress illumination is verified at least once per year. If battery operated lights are used, these lights are tested on a monthly basis. Functional testing of battery powered lights is provided for a minimum 90 min once per year.
Priority Level:	Medium
Non-Compliance Level:	2
Description:	No document of monthly testing or annual functional testing of battery (IPS) powered fog lights has been provided.
Source of Findings:	Document Review: Documents are unavailable.
Suggested Plan of Action:	A testing and maintenance program of emergency power for means of illumination shall be developed that ensures the operation of all exit signs are verified at least once per year. If battery-operated signs are used, these Lights shall be tested on monthly basis. Functional testing of battery powered signs shall be provided for a minimum 90 min Once per year.
Suggested Deadline Date:	18 Feb 2018
Standard:	Alliance Standards Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape Lighting
Question:	Illuminated exit signs are placed at entrances to exits and along the path of egress anywhere the continuation of egress is not obvious or there is a change in the direction of the path of travel.
Priority Level:	Medium





Non-Compliance Level:	2	
Description:	Illuminated exit signs have been found installed at the entrances to exits and along the path of egress but no directional exit signs have been found installed where the exit direction changes in Building #2 and Building #3.	
Source of Findings:	Visual Assessment: Facility Survey	
Suggested Plan of Action:	Illuminated directional exit signs shall be provided throughout the path of egress where the direction changes in accordance with the Alliance Standards.	
Suggested Deadline Date:	18 Feb 2018	
Standard:	Alliance Standard Part 6 Section 6.11 Exit Signs	
Question:	Emergency power for exit signs is tested at least once per year. If battery operated, these lights are tested on a monthly basis. Functional testing of battery powered signs is provided for a minimum 90 min once per year.	
Priority Level:	Medium	
Non-Compliance Level:	2	
Description:	No records of monthly as well as once per year functional testing of battery (IPS) back up lights for exit signs have been found.	
Source of Findings:	Document Review: Review of available documents	
Suggested Plan of Action:	Develop a testing and maintenance program that ensures the emergency power for exit signs is tested at least once per year. If battery operated signs are used, these lights are tested on a monthly basis. Functional testing of battery powered signs is provided for a minimum 90 min once per year.	
Suggested Deadline Date:	18 Feb 2018	
Standard:	Alliance Standard Part 10 Section 10.12 Illumination of Exit Signs and Means Of Escape.	
Question:	Handrails are provided on both sides of each stairway. Intermediate handrails are provided when the stair width exceeds 2.2 m (87 in.). Handrails are not mounted lower than 760 mm (30 in.) or higher than 1100 mm (44 in.).	
Priority Level:	Medium	
Non-Compliance Level:	2	
Description:	Handrails are not provided on both sides of the east stair in Building #3.	
Source of Findings:	Photograph: i)The stair without both side handrails., Visual Assessment: Facility Survey	
Suggested Plan of Action:	Handrails shall be provided on both sides of the stairway in the noted location following Alliance Standards.	



Suggested Deadline Date:	18 Feb 2018	
Standard:	Alliance Standard Part 6 Section 6.9 Stairs and 6.12 Handrails and Guards	
Question:	Ramps do not have a running slope greater than 1 in 8 (12.5 percent) and have handrails on both sides of the ramp.	
Priority Level:	Medium	
Non-Compliance Level:	2	
Description:	There is a ramp, at the wash section in the basement of Building #2. The length and height of the ramps are 5 ft. 01 inch. And 1 ft. 8 inch respectively, i.e. the slope of the ramp is greater than 1 in 8 (12.5 percent). Handrails are not found on both sides of the ramp.	
Source of Findings:	Visual Assessment: Facility Survey	
Suggested Plan of Action:	Slope of the ramp shall be maintained within 1 in 8 (12.5 percent) and handrail shall be provided on both sides of the ramp in the noted locations or other similar locations following Alliance Standards.	
Suggested Deadline Date:	18 Feb 2018	
Standard:	Alliance Standard Part 6 Section 10 Ramps	
Question:	Stair designation signs are provided at each floor entrance from the stair to the floor in English and Bengali. Signs indicate the name of the stair and the floor level. Signs are posted adjacent to the door.	
Priority Level:	Low	
Non-Compliance Level:	1	
Description:	Stair designation signs have been found posted in Bengali language only throughout the factory complex.	
Source of Findings:	Photograph: i) The stair designation sign in Bengali only., Visual Assessment: Facility Survey	
Suggested Plan of Action:	Stair designation signs shall be provided at each floor entrance from the stair adjacent to each stair door indicating the stair name and the floor level both in English and Bengali.	
Suggested Deadline Date:	18 Feb 2018	
Standard:	Alliance Standard Part 6 Section 6.9 Stairs	
Fire Safety Programs		
Question:	An emergency evacuation plan has been developed and communicated to all employees.	





Priority Level:	Medium
Non-Compliance Level:	2
Description:	Emergency evacuation plan has not been developed in accordance with the Alliance Standards.
Source of Findings:	Visual Assessment: Facility Survey
Suggested Plan of Action:	Develop an emergency evacuation plan which includes all components required by the Alliance Standards and communicate the plan to all employees.
Suggested Deadline Date:	18 Feb 2018
Standard:	Alliance Standards Part 13 Section 13.1 Fire Safety Director
Question:	Training programs are implemented and documented in accordance with the Alliance Safety Training Curriculum.
Priority Level:	Medium
Non-Compliance Level:	2
Description:	No documents confirming implementation of training program in accordance with Alliance safety training curriculum have been found.
Source of Findings:	Document Review: Review of available documents
Suggested Plan of Action:	Implementation and documentation of the training programs in accordance with the Alliance safety training curriculum shall be completed.
Suggested Deadline Date:	04 Mar 2018
Standard:	Alliance Standards Part 13
Question:	A Fire Safety Director position has been filled.
Priority Level:	Low
Non-Compliance Level:	2
Description:	The position of fire safety director has been filled by Md. Shamim Mahmud but the details of job responsibility for the fire safety officer are not mentioned, which does not comply with the Alliance Standards.
Source of Findings:	Document Review: Review of available documents
Suggested Plan of Action:	The factory shall issue the necessary supplementary order regarding the duties entrusted upon him (the person appointed already) in accordance with the Alliance Standards Part 13 Section 13.1 and he shall undergo sufficient training to become capable to discharge the duties accordingly.
Suggested Deadline	18 Feb 2018



Date:	
Standard:	Alliance Standards Part 13 Section 13.1 Fire Safety Director
Question:	Fire Department pre-planning has been completed.
Priority Level:	Low
Non-Compliance Level:	2
Description:	Document was not available showing completion of fire department pre-planning.
Source of Findings:	Visual Assessment: Facility Survey
Suggested Plan of Action:	Fire department pre-planning activities shall be completed with the local Fire Service and Civil Defence.
Suggested Deadline Date:	18 Feb 2018
Standard:	Alliance Standards Part 13 Section 13.1 Fire Safety Director
Question:	Are all applicable permits up to date including Fire License & Boiler License.
Priority Level:	Low
Non-Compliance Level:	2
Description:	The status of applicable permits reviewed is shown as under: i) The Fire License- valid up to June 30, 2018. ii) The BEREC certificate of waiver from the requirement of a license- Not available. iii) Trade License- Documents are available in favor of UNICORN SWEATER LTD. And valid till June 30, 2018. iv) ABC license for the electrician: Documents are available in favor of Md. Farukh Miah. v) Boiler License- Valid up to May 25, 2018. vi) Boiler attendant certificate- Documents are not available in favor of Md. Raju Sheikh. vii) Environmental Certificate: Documents are not available.
Source of Findings:	Document Review: Review of available documents
Suggested Plan of Action:	The applicable permits such as BEREC certificate for the generation of power, and Environmental Certificate shall be obtained from the appropriate authority as expeditiously as possible, and that are filed accordingly in accordance with the Alliance Standards.
Suggested Deadline Date:	18 Feb 2018
Standard:	Alliance Standard Part 13 Human Element Programs
Question:	A written housekeeping policy is established and enforced.
Priority Level:	Low
Non-Compliance Level:	1



Description:	No documents are available for housekeeping policy.	
Source of Findings:	Visual Assessment: Facility Survey	
Suggested Plan of Action:	Housekeeping policy shall be established and enforced strictly in the factory complex following Alliance Standards.	
Suggested Deadline Date:	11 Feb 2018	
Standard:	Alliance Standards Part 13 Section 13.6 Housekeeping	
Question:	A hot-work permit program has been established.	
Priority Level:	Low	
Non-Compliance Level:	1	
Description:	No documents have been found for the hot work permit program in accordance with NFPA 51B.	
Source of Findings:	Document Review: Review of available documents	
Suggested Plan of Action:	Develop a hot work permit program that must comply with the requirements of NFPA 51B.	
Suggested Deadline Date:	11 Feb 2018	
Standard:	Alliance Standards Part 13 Section 13.4 Hot Work Permit and NFPA 51B	
Question:	Smoking is only allowed at designated areas.	
Priority Level:	Low	
Non-Compliance Level:	1	
Description:	Documents regarding "No smoking" Policy has not been found developed in the factory complex. "No smoking" signs are not found installed.	
Source of Findings:	Visual Assessment: Facility Survey	
Suggested Plan of Action:	A "No smoking" Policy shall be developed throughout the factory complex and make awareness to the factory workers regarding the bad effects of smoking inside the factory complex. The sign of "No smoking" shall be posted in the factory complex both in Bengali and English following Alliance Standards.	
Suggested Deadline Date:	11 Feb 2018	
Standard:	Alliance Standards Part 13 Section 13.5 Smoking	

Factory Name: **Unicorn Sweaters Ltd**

Address: **Gorat, Navana Village, Ashulia, Savar, Dhaka-1341 Savar Bangladesh**

Assessor: **Shaheedullah**

Date: **10 Jan 2018**



ALLIANCE
FOR BANGLADESH WORKER SAFETY